

**ALL-AMERICAN CLUB "Yearbook" AWARD - 2009**

**SECTION 1 - CLUB INFORMATION (NO POINTS AWARDED)**

Club Name & Address \_\_\_\_\_

Date organized \_\_\_\_\_ Federation affiliation \_\_\_\_\_

Number of members: Adults \_\_\_\_\_ Honorary/Life \_\_\_\_\_ Juniors \_\_\_\_\_  
[Don't combine Honorary/Life with total adults.]

Meeting Place: \_\_\_\_\_

\_\_\_\_\_  
[Include city, state]

Person filling out form: Name \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail \_\_\_\_\_

Mission or purpose of the club: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 2 – OFFERINGS TO MEMBERS OR GUESTS (25 POINTS POSSIBLE)**

General Meetings: Number of meetings \_\_\_\_\_ Average attendance \_\_\_\_\_

Guests \_\_\_\_\_ Door Prizes: Yes \_\_\_\_\_ No \_\_\_\_\_

Programs: \*Include a separate list of programs for the year, including topic, speaker, etc.

Board Meetings: Number of meetings \_\_\_\_\_ Average attendance \_\_\_\_\_

Guests \_\_\_\_\_

Officers: \*Include a separate list of officers, directors, and committee chairmen.

Junior Meetings or other involvement: Number of meetings \_\_\_\_\_ Average attendance \_\_\_\_\_  
\_\_\_\_\_. Guests \_\_\_\_\_. Explain other involvement.

Adult leader(s): \_\_\_\_\_

Special Group Meetings (Established groups): Number attending - Cabbing \_\_\_\_\_

Faceting \_\_\_\_\_ Metal-working \_\_\_\_\_ Beading \_\_\_\_\_

Mineral study \_\_\_\_\_ Fossil study \_\_\_\_\_ Intarsia \_\_\_\_\_ Jewelry making \_\_\_\_\_

Other \_\_\_\_\_ [Indicate type.]

Social Events: Number attending - Picnic \_\_\_\_\_ Banquet \_\_\_\_\_ Holiday  
dinner \_\_\_\_\_ Other (Describe): \_\_\_\_\_

Show, swap, or public event: Yes \_\_\_\_\_ No \_\_\_\_\_ Date(s) \_\_\_\_\_

Dealers: Yes \_\_\_\_\_ No \_\_\_\_\_ # \_\_\_\_\_ Members attending: # \_\_\_\_\_

Members working: # \_\_\_\_\_

Demonstrators: Yes \_\_\_\_\_ No \_\_\_\_\_ # \_\_\_\_\_ Displays: Yes \_\_\_\_\_

No \_\_\_\_\_ # \_\_\_\_\_

Special Features: Club library: Yes \_\_\_\_\_ No \_\_\_\_\_ Number of books: \_\_\_\_\_

Field Trips: Yes \_\_\_\_\_ No \_\_\_\_\_ No. of trips in field \_\_\_\_\_ Other \_\_\_\_\_

Other clubs invited? Yes \_\_\_\_\_ No \_\_\_\_\_ Non-members allowed? Yes \_\_\_\_\_ No \_\_\_\_\_

Workshop: Yes \_\_\_\_\_ No \_\_\_\_\_ Web site: Yes \_\_\_\_\_ No \_\_\_\_\_ URL \_\_\_\_\_

\*Include a separate list of workshops.

Traveling club display (For other club shows, youth groups, schools, etc.): Yes \_\_\_\_\_  
No \_\_\_\_\_ Do individual members provide displays? Yes \_\_\_\_\_ No \_\_\_\_\_

### **SECTION 3 - PUBLICATIONS AND PUBLICITY (15 POINTS POSSIBLE)**

Bulletin: Yes \_\_\_ No \_\_\_ Bulletin name \_\_\_\_\_

Editor's name \_\_\_\_\_

\* Include a copy of your bulletin/newsletter..

Meeting notices posted in public places: Yes \_\_\_\_\_ No \_\_\_\_\_ Where? \_\_\_\_\_

Meeting notices published in local media: Yes \_\_\_\_\_ No \_\_\_\_\_ Where? \_\_\_\_\_

Show fliers posted in public places: Yes \_\_\_\_\_ No \_\_\_\_\_ Where? \_\_\_\_\_

Show information published in local media: Yes \_\_\_\_\_ No \_\_\_\_\_ Where? \_\_\_\_\_

Free or paid ads on TV or radio: Meeting notices: Yes \_\_\_\_\_ No \_\_\_\_\_  
Show information: Yes \_\_\_\_\_ No \_\_\_\_\_

Copies of supporting material to include in report: 1) fliers; 2) media articles about the club activities; 3) show ads; 4) show or meeting notices from newspapers; 5) articles copied from club newsletter; 6) other.

#### **SECTION 4 - SUPPORT FOR REGIONAL FEDERATIONS, AFMS AND OTHER CLUBS (20 POINTS POSSIBLE)**

Members served as Federation Officers, Committee Chairs or committee members:

Regional federation: Yes \_\_\_\_\_ No \_\_\_\_\_ (\*Include a separate list of members serving.)

AFMS: Yes \_\_\_\_\_ No \_\_\_\_\_ (\*Include a separate list of members serving.)

Members attended a Federation convention or show:

Regional Federation: Yes \_\_\_\_\_ No \_\_\_\_\_ # \_\_\_\_\_ AFMS: Yes \_\_\_\_\_ No \_\_\_\_\_ # \_\_\_\_\_

Members supported Federation scholarships or endowment funds:

Regional: Scholarship fund: Yes \_\_\_\_\_ No \_\_\_\_\_ Endowment fund: Yes \_\_\_\_\_ No \_\_\_\_\_

AFMS: Scholarship fund: Yes \_\_\_\_\_ No \_\_\_\_\_ Endowment fund: Yes \_\_\_\_\_ No \_\_\_\_\_

Members gave programs for other clubs: Yes \_\_\_\_\_ No \_\_\_\_\_

\*Include a separate list of programs.

Members attended other club shows, swaps, etc.: Yes \_\_\_\_\_ No \_\_\_\_\_

Members held joint field trips with other clubs: Yes \_\_\_\_\_ No \_\_\_\_\_

Members displayed/demonstrated at other club shows: Yes \_\_\_\_\_ No \_\_\_\_\_

Club exchanged bulletins with other clubs: Yes \_\_\_\_\_ No \_\_\_\_\_ \*Include a separate list.

Supporting material should include lists of all the above persons, positions, etc, and could include pictures, copies of certificates, reports printed in club newsletter, thank-you notes, etc.

**SECTION 5 - COMMUNITY RELATIONS (15 POINTS POSSIBLE)**

Members gave talks or demonstrations at local schools: Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of those given.

Members gave talks or demonstrations to local groups: Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of those given.

Members maintained displays at local public sites: Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of sites.

Members maintained a booth, or an activity, at a local event: Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of events.

Members donated materials to school, nursing home, etc.: Yes\_\_\_\_\_ No\_\_\_\_\_

Members active in local affairs: Yes\_\_\_\_\_ No\_\_\_\_\_

Supporting material for the above should provide details for these items, and could include pictures, thank you cards, letters and certificates of appreciation, reports from club newsletter, etc.

**SECTION 6 - GOVERNMENT AGENCY AND LEGISLATIVE RELATIONS (10 POINTS POSSIBLE)**

Members served on governmental agency committees: Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of those who served.

Members provided comments on governmental agency proposals, etc: Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of proposals and participants.

Members contacted congressional representatives regarding legislation affecting access to sites, and collecting from same: Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of representatives contacted and legislation.

Club or members supported access/collecting lobbying organizations ( such as ALAA):

Yes\_\_\_\_\_ No\_\_\_\_\_

\*Include a separate list of organization(s).

Supporting materials should include details for all of the above items, reports from club newsletter, and should include copies of correspondence.

## **SECTION 7 - OVERALL FORMAT AND PRESENTATION - (15 POINTS POSSIBLE)**

This section evaluates the entry on neatness, organization, grammar, spelling, and overall presentation of material.

### **SCORING AND AWARDS**

Gold All-American Club Award: 90 - 100 points (average of three)

Silver All-American Club Award: 80 - 89 points (average of three)

Bronze All-American Club Award: 70 - 79 points (average of three)

Honorable Mention: Less 70 points (average of three)

### **Instructions for completing the entry form:**

1. Each entry is to be submitted as a single document, limited to a maximum of 100 pages (one- or two-sided), including text and graphics. A loose leaf notebook or a scrapbook is a suitable binder. Entries may be submitted on a CD or DVD. Pages must be delineated, and the same numbers apply.
2. The document should have six (6) sections, divided with the numbers 1 - 6, with the Entry Form in section 1 and the supporting documentation for each of the other entry sections following the appropriate divider. There is no restriction on the number of pages in any one section, **PROVIDED THE TOTAL OF ALL SECTIONS DOES NOT EXCEED 100 PAGES.**
3. When filling out the entry form, mark all appropriate blanks and entry numbers, or other information where requested. Assemble requested supporting materials and lists following the appropriate section divider and insert photos and other graphics following the typed information.
4. All requested material is **for the year 2009.**
5. Deadline for submitting to the AFMS chairman is **April 15, 2010.** \* **Check with your regional chairs for their deadlines.**